

MINUTES FOR St. ANDREW'S CONFERENCE MEETING

Date: 03/01/2021

Call to Order/Opening Prayer: Father Greg () Martha (x) Other () Time: 5:00 pm

Spiritual Reading: Fr. Greg () Margaret (x) Other ()

Minutes of Previous Meeting: (x)Read/Approved; Approved with Changes () Ann L. made a motion to accept the minutes. Gini seconded. Motion passed.

Attendance: Total Active Members (27); LOA (6) Present (22) Absent (5) Quorum (14)

<u>MEMBERS</u>		<u>MEMBERS</u>		<u>MEMBERS</u>		<u>Associate Member</u>	
Al	x	Gloria	LOA	Michaela	LOA	Maria	A
Ann F.	LOA	Hilary	x	Mike F.	x		
Ann L.	x	Janet	x	Norm	x	Visitors	
Barbara	LOA	Jerry	x	Pauline	x	Ann Lee	x
Bryant	A	JoAnn	A	Sandra	A		
Dennis	x	Kathy	x	Scotty	x		
Diane	x	Margaret	x	Toni	x		
Dotti	x	Marge	A	Yolanda	x		
Estela	LOA	Martha G.	x				
Francisca	LOA	Mary Ellen	x	Father Greg *	A		
George	x	Mary	x	Stan *	A		
Gini	x	Michael C	x				
Glenn	A						

*Stan and Father Greg - Not included in Quorum

Unfinished Business:

1. Status of Grants
 - Scotty and Pauline met with Kathy Calabrese to finalize and submit the CDBG application for the grant. Pauline will present out request to the city council next week.
 - SVdP can apply for the Legacy Foundation grant of \$5,000 in March or April.
2. Conference 990
 - The 990 has been prepared and sent to Monica to submit to the IRS.

New Business:

1. Upcoming events
 - Rosa is doing better but may need knee surgery. She also has to have a biopsy done.
 - If you are comfortable doing so, when working special cases, go out front and try to spend a few minutes speaking face to face with the friend. Then, if more information is needed, call them to finish gathering all the needed information. If it is busy, with several friends waiting for special cases, use your best judgment on how to handle the cases.
 - Several Vincentians are going to be on vacation at the same time. We need more Vincentians to sign up to work conference hours. If you don't want to meet with the friends due to COVID concerns, you can handle special cases in the office without coming in contact with friends. Please sign up for hours to cover shortages.
 - Martha will ask Molly at OLM if any of the OLM Vincentians would like to sign up to work at the conference.
 - Birthdays in March: Barbara Sisneros - Mar 18; Francisca Jacobo - Mar 18.

- ZOOM Compliance Meeting - Paul Sayer gave a Safe Environment Training to the priest last week. Father Greg wants the Vincentians to have this training. The training will take place Monday 29 March at the 5:00 p.m. Zoom meeting.
- Bible study starts again Tuesday 2 March at 9:45 a.m. and on Wednesday 3 March at 7:00 p.m.

2. Finance committee report

- Sales at the Store were under budget at around \$21,000 for the month due to renovations and store closures for a couple of days.
- Total Expenses for the month were under budget in most categories with Aid to Friends the highest.
- October 2020 to end of January 2021 Aid to Friends \$128,000.
- The board voted to raise the rental assistance to \$700 per household.
- The board voted to raise the utility assistance, from the SVdP utility fund, to \$150 per household for January through June and \$150 per month July through December. If a friend does not use the full \$150 January through June the remaining amount can be carried over to July through December.
- United Way utility assistance remains \$250, if COVID related, with no special case needed. Any amount over \$250 and COVID related submit a special case. Be sure to complete the HUD form.

3. Thrift Store committee Report

- The grand opening was a huge success. February sales came in around \$38,000.
- Dennis is in the process of getting recommendations and estimates for upgrading the heating system at the store. This may require some new duct work. Expecting the estimate to come in under \$10,000.
- Dennis is also researching replacing damaged ceiling tiles in the sorting room. Expecting cost to be under \$500.
- A truck that was donated to the store several years ago was no longer being used. It was sold for \$1500. The funds will be used for capital improvements.

4. Food Bank committee report

- The board approved hiring an assistant manager for the food bank.
- \$12,495 received in donations.
- SVdP fed 2,457 families
- \$5,387 spent on food.
- 12,871 lbs of food given out to friends.
- The food bank will begin buying meat, dairy and fresh vegetables to include in the food boxes.
- Glenn will talk to Shamrock about purchasing milk vouchers to give to our friends.
- Not sure the reason, but the food bank has not been receiving the USDA food from the food bank in Tucson. They are suppose to send us food from Nogales and Willcox. This is the same food that St. Paul's MissionaryChurch receives. Will check with Bryant about the bulk produce.
- Bryant will be working at the food bank the 4th and 11th of March to cover shortages.
- The food bank is in need of volunteers. If you have time please volunteer some hours.

5. Special Case Committee:

- Thank you to Scotty for completing the after-action report for the grant from the Wick Foundation
- The COVID utilities fund is working well. Vincentians are reminded to use that fund for Sierra Vista friends who need help with their utilities because of a COVID issue. Be sure to complete the HUD form.
- The use of funds from United Way requires a COVID connection. Vincentians are encouraged to

find a COVID connection because United Way funds must be used by September 30, 2021. Also, this will leave SVdP funds available when the United Way funds are depleted.

- Vincentians are encouraged to save the Fernandez funds for non COVID, non Sierra Vista special cases and when possible always use United Way funds.

6. Poor box report: \$663 for February

7. Home Visits

- Pauline and Tom moved a friend to the Bella Vista Motel.

8. Vincentian Reports on difficult or touching cases:

- Mary Ellen: Please keep Teresa in prayer that she is approved for the apartment.

9. Prayer requests: emailed separately

10. Vincentian Schedule: emailed separately

11. For the good of the order:

- Gloria will be on LOA for about two months.
- Margie will be away until the March 8th.
- Mary away 19-26 March
- Pauline away 22 March - 5 April.
- Mary Ellen away 25-29 March and 6-11 April
- Al will start including, on the work schedule, when Vincentians are out of town or unavailable to work.
- It was reported in the Ozanam newsletter there will be a virtual Pilgrimage to Paris on Zoom on March 7th.
- Kathy will bring an article to the conference that reports on what Catholic Community Charities of Hawaii is doing to help people in need.
- Martha reported that there was an ad in the Sierra Vista Herald about Cochise Eye and Laser computers being hacked. Credit card information was compromised.
- Pauline listened to a Dennis Prager podcast. A young women asked him "How to keep from biting off more than you can handle". He replied, "If you love what you do and think it's important you will never grow weary".

Closing Prayer: Fr. Greg () Martha (x) Other ()

Adjourned: 6:19 p.m.

Recorder: Mary (Secretary) (x)Other - ()